



Approved

INTERNATIONAL ASSOCIATION OF  
ADMINISTRATIVE PROFESSIONALS®

Red River Chapter Meeting

June 1, 2010

Doublewood, Fargo ND

Dinner, networking, Speaker Marcus Lacher and meeting

**Call to Order**

The joint meeting with the Detroit Lakes chapter was called to order at 7:40 p.m. by President Alana Erstad, CPS/CAP Red River Chapter and Adele Thompson Detroit Lake chapter

Chapter member introduction

Members Present: Darla Bakko, Alyssa Blomquist, Jessica Buzick, Peggy Cossette CPS, Kristy Dugan CPS/CAP, Shelly Ernest, Sherri Finke CPS, Jen Gjestvang CPS, Barb Lee CPS/CAP, Marni Morrison, Deb Renner, Shelly Rice, Margo Rolczynski CAP, Becky Slusher CPS, and Kendra Wentworth

Guests Present: Kim Armbrust, Detroit Lakes Chapter Peggy Dunham, Shelia Jesness, Tammie Jenson, Bev Terhurne, Marcus Lacher, Jamie Molberg,

**Installation of new Member:** None

**Approval of Agenda**

The agenda was approved as presented.

**Chapter Minutes.** The minutes of the May 4, 2010 Red River Chapter Meeting sent via e-mail to members were reviewed and approved as corrected.

**Treasurer's Report**

Kristy Dugan CPS/CAP reported for the period of April 16, 2010-May 15, 2010 beginning balance of \$5,299.84 income \$281.00, disbursements of \$546.44, with an ending balance of \$5,034.40. The report was approved and filed for audit.

**Correspondence**

International:

Division:

Chapter: Minutes from Chapter meeting and newsletter

**Committee Updates**

**Community Outreach-** Sherri Finke CPS reported that PATH's basket was delivered and she got an email thanking the Red River Chapter for a wonderful basket

**Committee-** Sherri Finke, CPS reported that all committee's have chairs but still looking for members. She will be emailing an updated list to all members.

**GEM awards-** Presented by Alana Erstad, CPS/CAP to Darla Bakko; Kristy Dugan, CPS/CAP; Barb Lee, CPS/CAP; Deb Renner and Sheila Watson

**GEM awards Detroit Lakes chapter:** Bev Terhurne, Jamie Mollberg, Marcus Lacher, Peggy Dunham CPS, Sheila Jesness, Tammie Jenson. Not present but also receiving recognition were Andrea Smilonich, CPS, Myrna Baumgart, CAP, and Renae Twigg.

**Boss of the year-** Marcia McMullen Plant Pathologist at NDSU who is Darla Bakko's boss .

**Installation of New Officers** Sherri Finke, CPS-President; Darla Bakko-President Elect, Margo Rolczynski, CAP-Treasurer, Marni Morrison-Secretary and Peggy Cossette-Treasurer Elect

**Detroit Lakes Chapter:** President - Adele Thompson, President Elect - Tammie Jenson, Vice President - Renae Twigg, Secretary - Peggy Dunham, CPS, Treasurer – Marcus Lacher.

## **Unfinished Business**

### **New Business**

- Division is looking into scholarship criteria. Looking at opening it up to all members who want to further their education including CPS/CAP

### **Adjournment**

There being no further business, the June 1, 2010, joint meeting with Red River Chapter and Detroit Lakes Chapter was adjourned at 8:10 p.m.

Respectfully Submitted – Darla Bakko

### **Good of the Order**

- Marcus Lacher is having the scholarship rummage sale in Detroit Lakes Saturday June 5 1006 Timber Drive Detroit Lakes, MN
- Peggy Cossette is on a Division Committee
- Alana Erstad, CPS/CAP was elected Division Secretary
- Barb Lee, CPS/CAP is going to be a Grandma again
- Becky Slusher, CPS celebrating 35 years with IAAP
- Kendra Wentworth received a new position at Eide Bailly in the HR department
- June 14 meeting at the country Hearth Restaurant in Hillsboro annual picnic with Valley Ridge let Sherrie Finke know if you plan on attending

- Alyssa Blomquist won the member drawing
- Bev Terhurne won the Vista Grande plant drawing

**Upcoming Dates**

- June 15, 2010 Board Meeting, 5:30pm PRACS, Alex McKinzie Room 4801  
Amber Valley Pkwy, Fargo, ND
- July 20, 2010 Board Meeting 5:30pm Location TBA

Red River Chapter: [www.redriver-iaap.freeservers.com](http://www.redriver-iaap.freeservers.com)

MN-ND-SD Division: [www.iaap-mnndsd-division.org](http://www.iaap-mnndsd-division.org)

IAAP International: [www.iaap-hq.org](http://www.iaap-hq.org)