



Approved

INTERNATIONAL ASSOCIATION OF
ADMINISTRATIVE PROFESSIONALS®
Red River Chapter Meeting
February 2, 2010
Doublewood, Fargo ND

Dinner, networking and speaker Nancy Horton from PATH

Call to Order

The meeting was called to order at 7:30 p.m. by President-Elect Sherri Finke CPS

Chapter member introduction

Members Present: Connie Akers, Mary Asheim, Darla Bakko, Jessica Buzick, Kristy Dugan CPS/CAP, Shelly Ernest, Sherri Finke CPS, Ann Marschke, Deb Renner, Margo Rolczynski CAP, Becky Slusher CPS, Sheila Watson and Kendra Wentworth

Guests Present: Angie Lambert and Karen Nelson

Approval of Agenda

The agenda was approved as presented.

Minutes of January 5, 2010 Red River . The minutes of the January 5, 2010 Red River Chapter Meeting sent via e-mail to members were reviewed and approved as submitted.

Treasurer's Report

Kristy Dugan CPS/CAP reported for the period of December 16, 2009, beginning balance of \$5,957.65, income \$30.00, disbursements of \$1,114.74, with an ending balance of \$4,872.91. The report was approved and filed for audit.

Correspondence

International: nothing

Division: Other chapter newsletters

Chapter: Minutes from Chapter meeting and newsletter

Unfinished Business

There is no unfinished business

New Business

- Roll Call/Calling the meeting to order. Sherri Finke, CPS stated the roll call will be called by the secretary at the beginning of the meeting according to

our By-laws and standing rules. The beginning of the evening we will welcome members and guests before dinner and have a quick introduction.

Committee Updates

Community Outreach- Sherri Finke CPS We will have a signup sheet for members to help put together a basket for one of PATH's graduating seniors once we are notified if it's a young man or woman.

Ways and Means- Sherri Finke CPS butter braid orders are due to Christine Moore, CPS by February 15, 2010.

APW- Will be at the Howard Johnson Inn, April 17th. Joel Vettel from the Fargo Police dept will be speaking. We are also going to be doing an impact meeting that day for new anyone interested in membership to IAAP. Door prizes are being accepted please give to Darla Bakko, Kris Dugan CPS/CAP and Margo Rolczynski CAP.

Publicity- Sherri Finke, CPS announced that Kim Armbrust scholarship winner announcement was in Sunday's Fargo Forum and that she will be advertising APW event through the radio stations, TV and newspaper

Adjournment

There being no further business, the February 2, 2010, Red River Chapter Meeting was adjourned at 7:45 p.m.

Respectfully Submitted – Darla Bakko

Good of the Order

Kris Dugan CPS/CAP won the Vista Grande flower drawing
Connie Akers won the membership drawing
Margo Rolczynski CAP is going to Mexico for vacation.

Upcoming Dates

- February 16, 2010 Board Meeting, 5:30 pm PRACS, Alex McKinzie Room 4801 Amber Valley Pkwy, Fargo, ND
- March 2, 2010 Chapter Meeting, Doublewood Inn Fargo
- March 16, 2010 Board Meeting, 5:30pm PRACS, Alex McKinzie Room 4801 Amber Valley Pkwy, Fargo, ND

Red River Chapter: www.redriver-iaap.freesevers.com

MN-ND-SD Division: www.iaap-mnndsd-division.org

IAAP International: www.iaap-hq.org